



Charlotte Wilson

Clinical Research Coordinator

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Summary

Clinical Research Coordinator with eight years of experience in patient-centred clinical research. Combines thoughtful problem solving with hands-on delivery, clear communication and a strong focus on measurable outcomes. Trusted partner to multidisciplinary teams, with a track record of turning complex challenges into practical improvements for customers and colleagues.

Experience

Caledonian Research Centre Edinburgh, UK
Clinical Research Coordinator 2022 – Present

- Coordinated four multicentre clinical studies across cardiology and long-term condition management.
- Improved participant retention to 94% through accessible study information and proactive appointment support.
- Maintained accurate source records and audit-ready documentation with no major findings at sponsor review.

Northbridge Clinical Trials Edinburgh, UK
Clinical Research Coordinator 2019 – 2022

- Supported recruitment, consent administration and data collection for studies involving more than 280 participants.
- Worked closely with investigators, nurses and sponsors to resolve queries within agreed quality timelines.
- Created clear visit checklists and training resources that reduced incomplete study records by 37%.

Projects

Participant Experience Toolkit 2025
Developed plain-English study guides, visit planners and feedback surveys with a patient advisory panel. Materials were adopted across six active studies.

Education

University of Edinburgh MSc
Clinical Research 2013 – 2017

Skills

Research delivery

Study coordination, Participant recruitment, Protocol adherence

Quality

GCP, Data integrity, Ethics submissions

Tools

REDCap, EDC systems, Excel

Certifications

Good Clinical Practice Certificate 2024
NIHR

Community

Community Skills Network 2023 – Present
Support a community health charity with accessible information events and participant outreach.

Languages

English
Fluent

Dutch
Conversational